



केन्द्रीय विद्यालय संगठन / **Kendriya Vidyalaya Sangathan**
अधीनस्थ मानव संसाधन विकास मंत्रालय, भारत सरकार / **Under Ministry of HRD, Govt of India**

क्षेत्रीय कार्यालय, जम्मू / **Regional Office (Jammu),**
राजकीय चिकित्सालय मार्ग, / **कवअज भ्देषपर्जस त्वंकए**
गौधी नगर, जम्मू-180004 / **Gandhinagar, JAMMU-180004**
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F.240353/2015-164-KVS(JR)-Acad./B

Dated : 20.3.2018

Email/ Speed Post

The Principal,
All Kendriya Vidyalayas
Jammu Region.

Subject:- Conduct of Basic / Advanced course for Scout Masters/Guides Captain and Basic Course for Cub Masters.

Madam/Sir,

With reference the subject cited above and inform that KVS Jammu Region is Conducting Basic Course for Scout Master, Guide Captain, Cub Master and Advanced Course for Scout Master from **12.05.2018 to 18.05.2018 at KV.No.1 Udhampur**

You are requested to depute teachers for the above said courses (List enclosed) .It may please be noted that no exemption will be given to attend the above mentioned courses hence the teacher concerned may be relieved accordingly. The details of course are given below:-

1. Venue : K V .No.1, Udhampur
2. Date of Reporting : 11.05.2017 (A/N)
3. Date of relieving : 18.05.2017(A/N)
4. Registration Fee : Rs 100/- per participant
5. D.A : As per KVS rules
6. Kit : Uniform as per APRO II/III, Working uniform as APRO II/III,(Scouts & Guides)change over clothes, personal toiletries. 3 mts Scout rope(cotton rope),leather shoe with laces, black socks(as per the uniform code of Scout), Track Suit/Lower & T-Shirts.

NOTE:-

1. If any teacher is found eligible for the said course .You may directed to relieved the same teacher for the above said course directly, under intimation to this office.
2. The principal, KV No.1 Udhampur is requested to make all necessary arrangement for the successful conduct of courses.
3. The Principals are requested to give Rs. 5000/-(Five Thousand only) uniform subsidy to each teacher deputed for Basic Course for preparing their uniform.
4. An honorarium @ Rs,3000/- (Three Thousand only)will be paid to LOCs & Rs 2000/- (Two thousand only) will be paid to assisting Staff.
5. In case of any enquiry, Smt.Anju Jamwal ,ASOC(G) may be contacted (Mob: 09419136590) & Sh. Sanjay Nagar, ASOC (S) may be contacted. (Mob. No. – 09419383469 Email- sanjaynagar13@yahoo.com
6. The final selected list of the participants is enclosed.
7. All the LOCs will submit the report of their Course to Deputy Commissioner, KVS(RO)Jammu and to the concerned State Training Commissioner (Scout/Guide.)

Yours faithfully

(D.R. Meena)

Dy.Divisional Commissioner (BS&G)&
Assistant Commissioner